

MINUTES OF MEETING

RHODE ISLAND AIRPORT CORPORATION

BOARD OF DIRECTORS

WEDNESDAY, JUNE 19, 2013 AT 4:00 PM

IN THE MARY BRENNAN BOARD ROOM

T. F. GREEN AIRPORT

2000 POST ROAD, WARWICK, RHODE ISLAND

The meeting of the Rhode Island Airport Corporation (“Corporation”) Board of Directors was called to order by Chair, Kathleen C. Hittner, M.D., at 4:05 p.m., in the Mary Brennan Board Room at 2000 Post Road, Warwick, Rhode Island, in accordance with the notice duly posted pursuant to the Open Meetings Law.

BOARD MEMBERS PRESENT: Kathleen C. Hittner, M.D.; Joseph Cianciolo; Deborah Thomas; Brad Dimeo; Robert Sangster; Michael Traficante and John Justo.

BOARD MEMBER ABSENT: None

ALSO PRESENT: Kelly J. Fredericks, P.E., A.A.E., President and CEO; and those members listed on the attendance sheet attached hereto.

1. Approval of the Minutes:

A motion was made by Mr. Dimeo and seconded by Mr. Traficante to approve the minutes of the Board of Director's Meeting of May 15, 2013. The motion was passed unanimously.

2. Open Forum:

Dr. Hittner asked if anyone present wanted to speak in Open Forum.

Dr. Hittner stated she would like to make an announcement to her fellow Board Members. Dr. Hittner announced that Governor Chafee has asked her to lead the Office of the Health Insurance Commissioner. Dr. Hittner stated that she has asked to remain as the RIAC Board Chair for six months to assist with the transition and she will then step down as Chair.

3. Report from President and CEO:

Mr. Fredericks presented the President and CEO Report and reported on the following:

- Mr. Fredericks noted that in October he will call upon department heads to provide updates to the Board in order to recognize their expertise and to build on communication.**
- Mr. Fredericks reported passenger traffic in May was up 7.29% representing 3 months of positive growth on 3.5% increased seat**

capacity. Capacity for the next three months is expected to be approximately 4.02% in June, 4.58% in July and 7.98% in August. Mr. Fredericks noted that all air carriers saw an increase in capacity with the exception of Delta Airlines.

- Mr. Fredericks announced the return of Cape Air seasonal service.
- Mr. Fredericks reported parking revenue is up 5.8% for May and up 5% year-to-date with ticket sales up 2.4%
- Mr. Fredericks reported Northstar Aviation has completed renovations and will be hosting an Open House this evening to showcase the improvements to the facility.
- Mr. Fredericks reported the tri-annual Emergency Plan full scale exercise is scheduled for September 14th. More information will be provided in the future.
- Mr. Fredericks reported the RIAC helicopter has been relocated to Quonset Airport as New Horizon Aviation Flight School will now be located in Hangar 3.
- Mr. Fredericks reported RIAC staff pursued FEMA reimbursement for the February 8th blizzard to reimburse costs associated with overtime and equipment use. Mr. Fredericks stated due to the diligence of Mr. Schattle, Mr. Andrade, Ms. Williams and Mr. Goulart

RIAC will receive, at a minimum, \$100,000 in reimbursement.

- **Mr. Fredericks reported Newport Airport tenants have been relocated to a temporary facility while rehabilitation of the Newport terminal is underway. The rehabilitation is scheduled for completion December 2014. Mr. Fredericks stated RIAC will continue to invest in the general aviation facilities.**

- **Mr. Fredericks reported Mr. Rick Lamport, AvPorts General Manager, has accepted a new position in Colorado. Mr. Lamport will be leaving at the end of July. Internal candidates are being sought for his position.**

- **Mr. Fredericks reported passenger traffic at both Block Island and Westerly airports has increased and they are in line for FY 2013 to receive grant funds that can be used at any of the airports in the RIAC airport system.**

- **Mr. Fredericks reported a Notice to Proceed for the Hangar 1 demolition project and the Runway 16 RSA Project will be issued either the first or second week of July. Mr. Fredericks stated construction will continue through 2017 and suggested a formal ground breaking ceremony be delayed until a later date so more emphasis can be placed on the Runway Extension Project.**

- **Mr. Fredericks reported the Notice to Proceed for the Deicing**

Collection System will be issued the first week of August.

- Mr. Fredericks reported participation in the Warwick City Council Meeting to obtain approval to include a large culvert in the DEM permit application as part of the mitigation program for the Runway 34 RSA project.**
- Mr. Fredericks reported a Request for Proposals for the Design and Construction Management Services associated with the expansion project is being finalized and will be issued in the end of July early August time frame. The selection will be based on qualifications.**
- Mr. Fredericks stated he and/or staff members have attended several community events and meetings including: participating in the national AAAE conference, Jumpstart Conference, meeting with Warwick State Representatives, meeting with House Speaker Fox, meeting with Senate President Paiva Weed, meeting with Governor Chafee and his Chief of Staff, meeting with QDC Leadership, speaking at the Providence/Warwick CVB Board Meeting, speaking at the Women in Transportation Rhode Island Luncheon, attending the New England Aero Club Luncheon, monthly meeting with Mayor Avedesian, meeting with the RI Aviation Hall of Fame representatives, speaking at the Providence Engineering Society Annual Dinner on June 20th, meeting with the Transportation Committee of the Providence Chamber on June 20th and will be hosting the Governor's Tourism Board Meeting in the Mary Brennan Board Room on June**

26th.

- **Mr. Fredericks reported TGI Fridays will be closing on July 21st and will be reopening on August 12th as Budweiser Bowtie. The Providence Oyster Bar will extend its current hours to accommodate passengers.**

- **Mr. Fredericks reported the RI Military Organization will be staffing and operating a USO type facility on the 2nd level of the terminal next to the Hope Reflection Room. Gilbane Construction will be providing labor and materials in excess of \$30,000 free of charge for this project. RIAC will be signing a lease for \$1.00 for this space. A ribbon cutting ceremony is tentatively scheduled for July 12th.**

- **Mr. Fredericks reported RIAC continues to collaborate with the Station District Development for development around the InterLink facility.**

- **Mr. Fredericks reported the House Panel approved \$3.35 Billion for AIP programs. This bill will be going before additional Committees for approval.**

- **Mr. Fredericks reported he and the RIAC Board Members received a letter from Dr. Steven Castiglioni, former Warwick Public Safety Commissioner, regarding suggestions for marketing T. F. Green Airport. Mr. Fredericks stated he is taking the suggestions seriously**

and will follow up with Dr. Castiglioni.

- **Mr. Fredericks reported The Paradies Shops, T. F. Green Airport's retail concessions provider, began a companywide Treat our Troops donation program last June and have generated over \$2.3 Million in donated goods for all of their locations. Rhode Island has the 3rd highest donation rate. The donated goods are picked up by Cape Cod 4 the Troops and packaged and delivered overseas.**

- **Mr. Fredericks reported RIAC ARFF members, Deputy Chief Charles D. Hall, Captain Dennis J. Rockwell, Lieutenant Peter L. Kaczorowski and Fire Fighter Michael S. Harrington will be donating their time to cover a shift at the Air National Guard Fire Station to allow station staff to attend Memorial Services for Assistant Edward Banner who passed away.**

- **Mr. Fredericks reported Vice President Biden will be flying out of T. F. Green Airport on Saturday afternoon.**

4. Finance and Audit Committee Report.

Ms. Thomas reported the Committee met prior to the Board Meeting to review the draft Fiscal Year 2014 budget and the Insurance Policies.

Consent Items:

(a) Consideration of and Action Upon Approval of the Fiscal Year 2014 Budget.

Ms. Williams thanked the department managers for their valuable input during the budget process. Ms. Williams provided a general update on revenue, personnel, operating expenses, enplanements and other income. Ms. Thomas stated the Committee felt it was a well presented budget and thanked the staff for their work on the FY 2014 budget.

A motion was made by Ms. Thomas and seconded by Mr. Cianciolo to approve the Fiscal Year 2014 budget, in substantially the form presented. The motion passed unanimously.

(b) Consideration of and Action Upon Approval to Bind Insurance Policies that are Effective June 30, 2013.

Ms. Thomas gave a brief overview of the item. The recommendation is that Board authorizes the President and CEO, or his designee, to bind the insurance policies that are effective June 30, 2013 as recommended by Willis of Massachusetts, Inc. and RIAC management

A motion was made by Ms. Thomas and seconded by Mr. Cianciolo to approve the following resolution:

WHEREAS, the Rhode Island Airport Corporation (RIAC) is responsible for the maintenance and operation of airport facilities at the six Rhode Island airports; and

WHEREAS, RIAC carries General Liability Insurance, Aircraft Hull and Liability Insurance, Property Insurance, Automobile Insurance, Inland Marine (Mobile Equipment) Insurance, Crime Insurance, Fiduciary Insurance, Cyber Insurance, Workers' Compensation Insurance, Pollution Insurance, Flood Insurance, Storage Tank Insurance and Director's and Officer's Insurance policies; and

WHEREAS, all policies except for Pollution, Director's and Officer's, Storage Tank and Flood have renewal dates of June 30, 2013; and

WHEREAS, RIAC utilizes the brokerage services of Willis of Massachusetts, Inc. (Willis) to competitively market its Insurance Program; and

WHEREAS, after an extensive marketing process, Willis and RIAC management recommend that the following policies be bound effective June 30, 2013:

Policy Carrier Premium

**Property American Guarantee and Liability Insurance Company
(Zurich) \$ 438,000**

**General Liability Commerce and Industry Insurance Company
(AIG) 99,490**

Automobile New Hampshire Insurance Company (AIG) 60,455

Mobile Equipment Hartford Fire Insurance Company 27,487

Crime Travelers Casualty and Surety Company of America 5,775

Fiduciary Travelers Casualty and Surety Company of America 5,850

**Aviation Hull Liability United States Aviation Underwriters
(USAIG) 31,000**

Workers' Compensation Beacon Mutual Insurance Company 402,565

Cyber ACE American Insurance Company 12,453

Total \$ 1,083,075

WHEREAS, RIAC's proposed fiscal year 2014 budget provides funding for these policies through its Operating & Maintenance (O & M) budget.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Board authorizes the President and CEO, or his designee, to bind the insurance policies that are effective June 30, 2013 as recommended by Willis of Massachusetts, Inc. and RIAC management.

The motion was passed unanimously.

5. Action Items:

Prior to the presentation or votes on items 5 (a), (b), (d), and (e), Mr. Dimeo announced he was recusing himself and he stepped away from the Board table. The agenda was presented in the following order:

(a) Consideration of and Action Upon Approval of a Construction Contract for the Acquired Easements, Installation of Obstructions Lights and Removal of Obstruction Project at Westerly State Airport.

Mr. Fredericks gave an overview of this item. The recommendation is that the Board authorizes the President and CEO, or his designee, to execute a Construction Contract with Moulison North Corporation in the amount of \$211,013 for the installation of obstruction lights as part of the Acquire Easements, Installation of Obstruction Lights and Removal of Obstructions Project at Westerly State Airport, subject to receipt of a federal grant offer.

A motion was made by Mr. Traficante and seconded by Ms. Thomas to approve the following resolution:

WHEREAS, a competitive bidding process was undertaken according to the Rhode Island Airport Corporation's (RIAC) procurement rules for the installation of obstruction lights as part of the Acquire Easements, Installation of Obstruction Lights and Removal of Obstructions Project at Westerly State Airport; and

WHEREAS, in May 2013, RIAC issued an Invitation for Bids (IFB) for this project; and

WHEREAS, RIAC received one sealed bid for this project from Moulison North Corporation (Moulison) in the amount of \$211,013; and

WHEREAS, Stantec Consulting Services (Stantec), RIAC's Design Consultant for this project, has determined that the bid submitted by Moulison in the amount of \$211,013 is the lowest responsive bid; and

WHEREAS, RIAC staff agrees with Stantec's determination and recommends award of this contract to Moulison; and

WHEREAS, the project is proposed in the Fiscal Year 2014 Capital Improvement Program (CIP) budget in the amount of \$1,751,330; and

WHEREAS, this contract is eligible for 90% (\$189,911) reimbursement through the Federal Aviation Administrations (FAA) Airport Improvement Program (AIP), with RIAC's 10% (\$21,102) matching share through General Purpose Funds.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Board authorizes the President and CEO, or his designee, to

execute a Construction Contract with Moulison North Corporation in the amount of \$211,013 for the installation of obstruction lights as part of the Acquire Easements, Installation of Obstruction Lights and Removal of Obstructions Project at Westerly State Airport, subject to receipt of a federal grant offer.

The motion was passed by six affirmative votes, with one Board Member recusing himself from voting. The vote was as follows:

YEAS: Kathleen C. Hittner, MD

Joseph Cianciolo

Deborah Thomas

Michael Traficante

Robert Sangster

John Justo

NAYS: None

RECUSALS: Bradford S. Dimeo

(b) (i) Consideration of and Action Upon Approval of a Consultant Task Order for the Clear Runway Visual Zone and Relocate Fuel Tanks at North Central State Airport AND (ii) Consideration of and Action Upon Approval of a Construction Contract for the Clear Runway Visual Zone and Relocate Fuel Tank at North Central State Airport Land Use Compatibility Guidebook for the Five General

Aviation Facilities.

Mr. Fredericks stated two items were being presented for approval and gave an overview of the items. Dr. Hittner discussed the range in the bids received.

Mr. Fredericks stated RIAC staff is confident in the selection based on the recommendation of the consultant. The recommendation is that the Board authorizes the President and CEO, or his designee, to execute a Construction Contract with DiGregorio Corporation for the Clear Runway Visual Zone and Relocate Fuel Tanks at North Central State Airport, in the amount of \$1,557,432, subject to receipt of a federal grant offer AND that the Board authorizes the President and CEO, or his designee, to execute a Task Order with Fuss & O'Neill, Inc. to provide Construction Administration Services in the amount of \$156,791 for the Clear Runway Visual Zone and Relocate Fuel Tanks at North Central State Airport, subject to receipt of a federal grant offer.

A motion was made by Mr. Sangster and seconded by Mr. Traficante to approve the following resolutions:

5b (1)

WHEREAS, a competitive bidding process was undertaken according to the Rhode Island Airport Corporation's (RIAC) procurement rules for the Clear Runway Visual Zone and Relocate Fuel Tanks at North Central State Airport; and

WHEREAS, in March 2013, RIAC issued an Invitation for Bids (IFB) for this project; and

WHEREAS, six bids were received on April 10, 2013; and

WHEREAS, Fuss & O'Neill, Inc. (F&O), RIAC's Design Consultant for this project, has determined that the bid submitted by DiGregorio Corporation (DiGregorio) in the amount of \$1,557,432 is the lowest responsive bid; and

WHEREAS, RIAC staff agrees with F&O's determination and recommends award of this contract to DiGregorio; and

WHEREAS, this project is proposed in the Fiscal Year 2014 Capital Improvement Program (CIP) budget in the amount of \$2,108,460; and

WHEREAS, this contract is eligible for 90% (\$1,401,689) reimbursement through the Federal Aviation Administrations (FAA) Airport Improvement Program (AIP), with RIAC's 10% (\$155,743) matching share through General Purpose Funds.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Board authorizes the President and CEO, or his designee, to execute a Construction Contract with DiGregorio Corporation for the

Clear Runway Visual Zone and Relocate Fuel Tanks at North Central State Airport, in the amount of \$1,557,432, subject to receipt of a federal grant offer.

5b (ii)

WHEREAS, on May 16, 2012, the Board approved the selection of Fuss & O'Neill, Inc. (F&O) to provide Consultant Services for the Clear Runway Visual Zone and Relocate Fuel Tanks at North Central State Airport; and

WHEREAS, to date, one Task Order in the amount of \$242,233 has been issued under this Agreement for Design and Bid Phase Services; and

WHEREAS, the Rhode Island Airport Corporation (RIAC) has negotiated a Scope and Fee with F&O to provide Construction Administration Services in the amount of \$156,791; and

WHEREAS, this Scope and Fee has been reviewed and approved by the Federal Aviation Administration (FAA); and

WHEREAS, this project is proposed in the Fiscal Year 2014 Capital Improvement Program (CIP) budget in the amount of \$2,108,460; and

WHEREAS, this Task Order is eligible for 90% (\$141,112)

reimbursement through the FAA Airport Improvement Program (AIP), with RIAC's 10% (\$15,679) matching share through General Purpose Funds.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Board authorizes the President and CEO, or his designee, to execute a Task Order with Fuss & O'Neill, Inc. to provide Construction Administration Services in the amount of \$156,791 for the Clear Runway Visual Zone and Relocate Fuel Tanks at North Central State Airport, subject to receipt of a federal grant offer.

The motion was passed by six affirmative votes, with one Board Member recusing himself from voting. The vote was as follows:

YEAS: Kathleen C. Hittner, MD

Joseph Cianciolo

Deborah Thomas

Michael Traficante

Robert Sangster

John Justo

NAYS: None

RECUSALS: Bradford S. Dimeo

(d) Consideration of and Action Upon Approval of a Consultant Task Order for the Airport Improvement Program Mitigation Measures at T. F. Green Airport

Mr. Fredericks gave an overview of this item noting an independent fee estimate and thorough review were completed prior to negotiation on this task order. Mr. Sangster expressed concerns regarding previous experiences with this vendor. Mr. Frazer stated RIAC Staff has complete confidence in the individuals performing this task. The recommendation is that the Board authorize the President and CEO, or his designee, to execute a Change Order with Vanasse Hangen Brustlin, Inc. to implement mitigation measures and tasks in compliance with the Record of Decision (ROD) associated with the Airport Improvement Projects identified in the Final Environmental Impact Statement (FEIS) in an amount not to exceed \$715,000, subject to Federal Aviation Administration approval.

A motion was made by Mr. Sangster and seconded by Mr. Traficante to approve the following resolution:

WHEREAS, on November 17, 2004, the Board authorized the Rhode Island Airport Corporation (RIAC) to enter into Professional Services Agreements (PSAs) with Vanasse Hangen Brustlin, Inc. (VHB) for services associated with the Environmental Impact Statement (EIS); and

WHEREAS, the total current value of PSAs associated with the EIS work is \$11,796,749 of which \$9,098,786 was related to the Draft EIS and \$2,697,993 is related to the FEIS and Record of Decision assistance; and

WHEREAS, RIAC staff has received a Scope and Fee from VHB in the amount of \$715,000 to provide Support Services to ensure compliance with and track mitigation measures identified in the Final Environmental Impact Statement (FEIS) and is conducting negotiations; and

WHEREAS, this Task Order is eligible for 75% (\$536,250) reimbursement through the Federal Aviation Administration (FAA) Airport Improvement Program (AIP), with RIAC's 25% (\$178,750) matching share through Passenger Facility Charges.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Board authorize the President and CEO, or his designee, to execute a Change Order with Vanasse Hangen Brustlin, Inc. to implement mitigation measures and tasks in compliance with the Record of Decision (ROD) associated with the Airport Improvement Projects identified in the Final Environmental Impact Statement (FEIS) in an amount not to exceed \$715,000, subject to Federal Aviation Administration approval.

The motion was passed by six affirmative votes, with one Board Member recusing himself from voting. The vote was as follows:

YEAS: Kathleen C. Hittner, MD

Joseph Cianciolo

Deborah Thomas

Michael Traficante

Robert Sangster

John Justo

NAYS: None

RECUSALS: Bradford S. Dimeo

(e) (i) Consideration of and Action Upon Approval of a Construction Contract for the Deicer Management Project at T. F. Green Airport AND (ii) Consideration of and Action Upon Approval of a Consultant Task Order for the Deicer Management System at T. F. Green Airport AND (iii) Consideration of and Action Upon Approval of a Construction Contract for the Deicer Management Project at T. F. Green Airport.

Mr. Fredericks stated there were three items being submitted for approval and gave an overview of the items. The recommendation is that the Board authorizes the President and CEO, or his designee, to execute a Construction Contract with Cardi Corporation in the

amount of \$8,230,516 to perform Airfield Services as part of the Deicer Management System at T. F. Green Airport AND that the Board authorizes the President and CEO, or his designee, to execute a Construction Contract with Hart Engineering in the amount of \$16,731,500 to build the Treatment Facility as part of the Deicer Management System at T. F. Green Airport AND that the Board authorizes the President and CEO, or his designee, to execute a Task Order with Gresham Smith and Partners to perform Construction Administration Services and System Verification Testing & Integration in an amount not to exceed \$3,617,896 for the Deicer Management System at T. F. Green Airport

A motion was made by Mr. Traficante and seconded by Mr. Justo to approve the following resolutions:

5e (i)

WHEREAS, a competitive bidding process was undertaken according to the Rhode Island Airport Corporation's (RIAC) procurement rules for the Airfield portion of the Deicer Management Project at T. F. Green Airport; and

WHEREAS, in May 2013, RIAC issued an Invitation for Bids (IFB) for this project; and

WHEREAS, four bids were received on June 4, 2013; and

WHEREAS, Gresham Smith & Partners, Inc. (GS&P), RIAC's Design Consultant for this project, has determined that the bid submitted by Cardi Corporation (Cardi) in the amount of \$8,230,516 is the lowest responsive bid; and

WHEREAS, RIAC staff agrees with GS&P's determination and recommends award of this contract to Cardi; and

WHEREAS, this project is proposed in the Fiscal Year 2014 Capital Improvement Program (CIP) budget in the amount of \$33,128,873; and

WHEREAS, this Contract will be funded with Rhode Island Clean Water Bonds.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Board authorizes the President and CEO, or his designee, to execute a Construction Contract with Cardi Corporation in the amount of \$8,230,516 to perform Airfield Services as part of the Deicer Management System at T. F. Green Airport.

5e (ii)

WHEREAS, a competitive bidding process was undertaken according to the Rhode Island Airport Corporation's (RIAC) procurement rules

for the Treatment Facility portion of the Deicer Management Project at T. F. Green Airport; and

WHEREAS, in May 2013, RIAC issued an Invitation for Bids (IFB) for this project; and

WHEREAS, five bids were received on June 5, 2013; and

WHEREAS, Gresham Smith & Partners, Inc. (GS&P), RIAC's Design Consultant for this project, has determined that the bid submitted by Hart Engineering (Hart) in the amount of \$16,731,500 is the lowest responsive bid; and

WHEREAS, RIAC staff agrees with GS&P's determination and recommends award of this contract to Hart; and

WHEREAS, this project is proposed in the Fiscal Year 2014 Capital Improvement Program (CIP) budget in the amount of \$33,128,873; and

WHEREAS, this Contract will be funded with Rhode Island Clean Water Bonds.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Board authorizes the President and CEO, or his designee, to execute a Construction Contract with Hart Engineering in the amount

of \$16,731,500 to build the Treatment Facility as part of the Deicer Management System at T. F. Green Airport.

5e (iii)

WHEREAS, on April 21, 2010, the Board approved the selection of Gresham Smith & Partners, Inc. (GS&P) to provide Conceptual Design, Engineering Design and Construction Management Services for the Deicer Management System at T. F. Green Airport; and

WHEREAS, subsequent to this approval, the Rhode Island Airport Corporation (RIAC) entered into a Professional Services Agreement (PSA) dated April 22, 2010 with GS&P to provide Design and Construction Administration Services for the Deicer Management System; and

WHEREAS, to date, nine Task Orders totaling \$2,868,873 have been issued under this Agreement; and

WHEREAS, RIAC staff has received a Scope and Fee from GS&P in the amount of \$3,617,896 to provide Construction Administration Services and System Verification Testing & Integration and is currently conducting negotiations; and

WHEREAS, this project is proposed in the Fiscal Year 2014 Capital Improvement Program (CIP) budget in the amount of \$33,128,873; and

WHEREAS, this Task Order will be funded with Rhode Island Clean Water Bonds.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Board authorizes the President and CEO, or his designee, to execute a Task Order with Gresham Smith and Partners to perform Construction Administration Services and System Verification Testing & Integration in an amount not to exceed \$3,617,896 for the Deicer Management System at T. F. Green Airport

The motion was passed by six affirmative votes, with one Board Member recusing himself from voting. The vote was as follows:

YEAS: Kathleen C. Hittner, MD

Joseph Cianciolo

Deborah Thomas

Michael Traficante

Robert Sangster

John Justo

NAYS: None

RECUSALS: Bradford S. Dimeo

(c) Consideration of and Action Upon Approval of a Consultant Task Order for the Runway 5 Extension Project at T. F. Green Airport.

Mr. Dimeo rejoined the Board Members at the table for Action Item 5c.

Mr. Fredericks gave an overview of this item. The recommendation is that the Board authorize the President and CEO, or his designee, to execute a Task Order with W D Schock Company, Inc. for the Main Avenue properties Acquisition and Relocation Services associated with Runway 5 Extension Project at T. F. Green Airport in an amount not to exceed \$853,160, subject to FAA approval.

A motion was made by Mr. Traficante and seconded by Mr. Dimeo to approve the following resolution:

WHEREAS, on October 20, 2010, the Board approved the selection of W D Schock Company, Inc., (Schock) to provide On-Call Land Acquisition and Relocation Services and Avigation Easement Acquisition Services for the Rhode Island Airport System; and

WHEREAS, subsequent to this approval, the Rhode Island Airport Corporation (RIAC) entered into a Professional Services Agreement (Agreement) dated December 15, 2010, with Schock to provide these services; and

WHEREAS, to date, nine Task Orders totaling \$3,587,531 have been issued under this Agreement; and

WHEREAS, RIAC staff has negotiated a Scope and Fee with Schock in the amount of \$853,160 to perform Acquisition and Relocation Services for the Main Avenue portion of the Runway 5 Extension Project at T. F. Green Airport (Project); and

WHEREAS, the Project is proposed in the Fiscal Year 2014 Capital Improvement Program (CIP) budget in the amount of \$81,997,077; and

WHEREAS, this Task Order will initially be funded from the General Purpose Fund; and

WHEREAS, RIAC will seek reimbursement of 61% of the expenditures from the FAA through the Airport Improvement Program (AIP); and

WHEREAS, RIAC plans to reimburse its matching share of this Task Order from Passenger Facility Charges.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Board authorize the President and CEO, or his designee, to execute a Task Order with W D Schock Company, Inc. for the Main Avenue properties Acquisition and Relocation Services associated

with Runway 5 Extension Project at T. F. Green Airport in an amount not to exceed \$853,160, subject to FAA approval.

The motion was passed unanimously.

Mr. Dimeo moved, pursuant to Rhode Island General Laws Sections 42-46-5(a) and 42-46-6(b), to amend the agenda to add an executive session item for the purposed of discussions related to one potential nonpublic.

The motion was passed by seven affirmative votes. The vote was as follows:

YEAS: Kathleen C. Hittner, MD

Joseph Cianciolo

Deborah Thomas

Bradford Dimeo

Michael A. Traficante

Robert D. Sangster

John Justo

NAYS: None

6. Executive Session:

At approximately 4:55 p.m. a motion was made by Mr. Dimeo and

seconded by Ms. Thomas to go into Executive Session for the purpose of discussing the following items:

(a) Motion to Approve the Minutes of the Executive Session held on April 17, 2013 - R.I.G.L. § 42-46-5(a),(1),(2), and (7); and

(b) Discussion Related to Collective Bargaining – R.I.G.L. § 42-46-5(a)(2); and

(c) Investment of Public Funds Where Premature Disclosure Would be Detrimental to the Public Interest (Air Service Development) – R.I.G.L. § 42-46-5(a)(7); and

(d) Discussion Related to Two Public Litigation Matters (W.C./IOD Cases - Sgt. Hastings and Ofc. Scott) and Three Potential Non-Public Litigation Matters – R.I.G.L. § 42-46-5(a)(2); and

(e) Motion to Return to Open Session.

By the following roll call vote the motion was passed unanimously.

YEAS: Kathleen C. Hittner, M.D.

Joseph Cianciolo

Deborah Thomas

Bradford S. Dimeo

Michael A. Traficante

Robert D. Sangster

John Justo

NAYS: None

ABSTAIN: None

At approximately 6:15 p.m., a motion was made by Ms. Thomas and seconded by Mr. Cianciolo to return to the Open Session. The motion was passed unanimously.

7. Post Executive Session Actions and Announcements:

(a) Consideration of and Action Upon Non-Binding Resolution Authorizing RIAC Staff to Work with OSL Associated to Evaluate Business Opportunities at Quonset State Airport.

Dr. Hittner stated a vote was not needed on this item. Dr. Hittner stated the Board Members are enthusiastic about this prospect and encourage RIAC staff to continue to work on this potential opportunity.

(b) Motion to Seal the Minutes of the Executive Session Held June 19, 2013.

A motion was made by Mr. Cianciolo and seconded by Mr. Justo to seal the minutes of the Executive Session in accordance with R.I.G.L. § 42-46-4. By the following roll call vote the motion was passed unanimously.

YEAS: Kathleen C. Hittner, M.D.

Joseph Cianciolo

Deborah Thomas

Bradford S. Dimeo

Michael A. Traficante

Robert D. Sangster

John Justo

NAYS: None

ABSTAIN: None

(c) Report on Actions Taken in Executive Session.

During the Executive Session, a motion was made by Mr. Dimeo to approve the sealed minutes of the Executive Session held on May 15, 2013. The motion was seconded by Ms. Thomas. The motion passed unanimously.

8. Future Meetings:

The next Board Meeting will be held on Wednesday, July 17, 2013 at 4:00 p.m., in the Mary Brennan Board Room, T. F. Green Airport, Warwick, Rhode Island.

9. Adjournment:

Ms. Thomas moved to adjourn at approximately 6:13 p.m. Mr. Cianciolo seconded the motion. The motion was passed unanimously.

Respectfully submitted,

**Kathleen C. Hittner, M.D., Chair
Rhode Island Airport Corporation**

**PUBLIC ATTENDANCE SHEET
RHODE ISLAND AIRPORT CORPORATION
MEETING OF THE BOARD OF DIRECTORS
WEDNESDAY, JUNE 19, 2013**

NAME AFFILIATION

Peter Frazier RIAC

Liberty Luciano RIAC

Sherri Ann Penta RIAC

Patricia Goldstein RIAC

Timothy Pimental RIAC

Bruce Wilde RIAC

Paul McDonough RIAC

Dan Porter RIAC

Jeff Goulart RIAC

Doug Dansereau RIAC

Nicole Williams RIAC

Alan Andrade RIAC

Marc Champigny Louis Berger Group

James Falvey PB Americas

Robert Goff New England Parking

Woody Creswell The Paradies Shops

Val Mendonca HNTB

The minutes of the Executive Session of the Board Meeting of June 19, 2013, have been sealed in accordance with R.I.G.L. § 42-46-4.